**Caretaker/Cleaner – Oakwood specialist Collage, Yate BS37 5JB**

Based across the South of England and into South Wales, we are a successful care and education provider with 40 individual properties and a growing footprint.

At Phoenix we believe in what we do and are proud of the exceptional quality of care and education we provide. Delivering outstanding services requires high-quality, well-maintained buildings in locations that are fit for purpose. We invest significantly in our property portfolio to ensure an environment suitable for students to learn in.

As a Caretaker/Cleaner, allocated to our Collage located in Yate you will provide caretaking and cleaning activity. You will build relationships with the teaching teams at these services and help Phoenix ensure our property portfolio remains in excellent condition both for the students as a learning environment and for our Team Members to work in.

**You’ll help us by:**

Joining an established and enthusiastic Property Services team working collectively and flexibly to meet day-to-day reactive issues whilst planning proactively for the future. You will:

* always be customer focussed and have a positive and responsive attitude.
* Participate in cleaning and some basic maintenance. Your work will include the interior and exterior of the properties including the grounds. As an example, you will be carrying out regular (daily/weekly and monthly) checks of equipment and facilities, keeping on top of hygiene supplies, cleaning tasks and hosting contractors visiting the site and liaising with our property services team on maintenance issues. We would anticipate your undertaking some basic maintenance duties as per your capability.
* be able to use, maintain and store safety the tools and equipment provided whilst carrying out your duties. Ensuring that equipment is well maintained, and faults are reported promptly to ensure we repair or replace any defective items.
* provide a safe environment for our Students and our Team Members, through adhering to the organisations Health and Safety Policies, demonstrating best practice and doing your job safely.

**The skills you’ll be sharing with the team:**

Working as part of our multi-disciplinary Property Services team you will be able to work well as a part of a team and talk proactively with our education colleagues in a fast-paced responsive environment. You will demonstrate:

* supporting your colleagues and in return having their support.
* an ethos of working flexibility coupled with a sense of humour and a desire to get it right every time.
* Be physically able to carry out tasks (e.g., lifting, moving, simple assembly of furniture)
* Practical skills are a definite advance and whilst we don’t expect you to be an expert in everything, a specific capability would be welcome, carpentry skills as an example would be especially desirable.
* a full driving licence as you will have access to a shared vehicles.
* A commitment to working safely. Further training will be provided.

**Why we hope you will like working with us:**

The success of Phoenix reflects the skill and hard work of our team members wherever they may work in the organisation. We want to attract great people who want you stay and be happy with us.

From the moment you join it is our pledge to make you feel welcome and support you by providing learning and development opportunities that will enhance your day-to-day working life and help you build knowledge and experience.

As well as doing all we can to develop you professionally, we believe personal growth is just as important so you can fulfil your passion and purpose, not just at work but in life. We offer a range of benefits:

* Salary up to £25,584 post probation – depending on experience.
* 28 days holiday (including bank holidays)
* Full PPE supplied
* Employee Pension Scheme
* Retail/High-street shopping discounts through our benefits platform
* Blue Light Card facilitating extra discounts in addition to our benefits platform
* 24 hour confidential help and support for you and your immediate family through our Employee Assistance Programme offering practical support through life’s challenges (legal, finance, trauma, health and wellbeing)
* Fully paid classroom-based induction with extensive ongoing face-to-face training courses
* Aid in obtaining extra qualifications and upskilling
* Internal progression opportunities
* Professional and ongoing personal supervision

**Successful applicants will be subject to pre-employment checks including an enhanced disclosure and barring service (DBS) check.**